



APPLICATION TO: (check one)

☐ **CHANGE A NAME**

☐ **ADD A DBA**

Name currently listed on License: _____

Name legally changed to: _____

License number: _____

DBA to be added: _____

Instructions:

1. We often find that a name change is in fact a reorganization. Please review the code section cited below. If you are covered by the provisions listed you must apply for a new license in the new form of entity.

Please be advised that Utah Administrative Code § R156-55a-311 (1998) provides:

R156-55a-311. Reorganization of Contractor Business Entity.

A reorganization of the business organization or entity under which a licensed contractor is licensed shall require application for a new license under the new form of organization or business structure. The creation of a new legal entity constitutes a reorganization and includes a change to a new entity under the same form of business entity or a change of the form of business entity between proprietorship; partnership, whether limited or general; joint venture; corporation or any other business form.

2. Please read the following and provide what is required:

If the original license was granted to a sole proprietorship provide a copy of DBA filing approved by the Division of Corporations showing the same sole proprietor as the owner of the DBA. (If there is a new owner this license does not qualify for a name change but must apply for a new license.)

If the original license was granted to a partnership provide a copy of DBA filing approved by the Division of Corporations showing the same partners as the owners of the DBA. (If a partner has been added or resigned from this partnership, this license does not qualify for a name change but must apply for a new license.)

If the original license was granted to a corporation provide a copy of amended articles of the corporation approved by the Division of Corporations showing name change. (If this is a new corporation, even if owned by the same parties, it does not qualify for a name change but must apply for a new license.)

3. **Attach a copy of the DBA application** approved by the Division of Corporations. To obtain information on how to file for a DBA with the Division of Corporations call (801) 530-4849.

I hereby verify that the request for name change is in fact a change of name only and not a change of entity.

I hereby verify that the foregoing statements and information is true and correct. (Filing a false or fraudulent statement is grounds for license denial, suspension or revocation.

Licensee Signature

Date